

ECE Curriculum Committee Meeting

Monday, February 2nd, 2026

Attending: Chen, Dela Cruz, Hauck, Huberman, Kirschen, Mishra, Mouradian, Perez, Reyes, Rudell, Sallows, Shlizerman, Swanson, Thomas

Absent: Arabshahi, Bushnell, Eley, Moritz,

Agenda:

1. Review and Update ECE Course Enrollment Policy
2. Updates on EE 331: Devices and Circuits
3. Graduate Course Numbers Update

Review and Update ECE Course Enrollment Policy

Continuing the discussion from the previous meeting, Kirschen presented a draft that Arabshahi created to list out the policies ECE will uphold for low course enrollments. The policy also details department and faculty involvement, steps to address low enrollment courses, and any courses with special exceptions such as new/revived courses.

- ECE Course Enrollment Policy Document - [Link](#)
- Hauck noted that there could be possibilities that students drop a course once census day passes
 - UW uses census day as a universal date to collect data on course enrollments
 - There have been cases of students dropping courses after census day, so Hauck noted this could be an issue
 - Swanson notes that this is an issue the department is aware of, and that they are looking into possible solutions to address this
- Other than some minor grammatical and content changes, no discontents on the draft

Motion to approve the Course Enrollment Policy with minor grammatical changes

- **Motion approved**

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Updates on EE 331: Devices and Circuits

Perez updated the committee that we have heard back from all faculty whose courses will be affected by the EE 331 prerequisite changes, and that there are no issues on their end. However some faculty did indicate a need to update their prerequisite courses on their MCDs, accordingly. With the confirmation from affected faculty, the committee proceeded with voting on the change to EE 331 as noted in previous meetings.

Motion to approve updated EE 331

- **Motion approved**

Graduate Course Numbers Update

An additional topic was brought up by Perez letting the committee know that the department is looking into graduate course numbers that can be used for new courses, as well as possible courses to retire.

- The following are the list of number that are either not in use or are possible courses to retire:
 - 502 - Not in catalog
 - 507 - Not in catalog
 - 509 - Not in catalog
 - 520- Spectral Analysis of Time Series (last taught SPR '20)
 - 558- Substation Distribution and Automation (Hasn't been taught in at least 10 years)
 - 567 - Not in catalog
 - 592- Not in catalog
- Some faculty are unsure if the listed courses can be retired and will check with the faculty coordinator to confirm whether it can be retired or if there is an issue.
 - Professor Kirschen asked not to retire 558

Perez will email out the list to faculty group chairs and have them meet with their groups for more opinions