



UNIVERSITY OF WASHINGTON

Department of Electrical Engineering

EE Executive Committee Meeting Minutes
March 3, 2011
AE108
1:00 to 2:00 PM

Present: Ritcey, Chizeck, Jandhyala, Gupta, and Tsang

Absent: Roy, Bohringer

The PMP Surplus has been discussed twice at the faculty meeting, respectively, on February 3 and Feb 17, 2011. It seems that the faculty is in agreement with what was proposed. Based on faculty input and discussions, the following motion was drafted for electronic voting by the faculty.

- 1. Upon determination of the available surplus from PmP from the previous academic year, the EE Department will undertake the following annually:**
 - Direct 25% of the surplus to a PMP Re-investment Account (for maintenance and growth of the PMP), and
 - Direct 25 % of the surplus to faculty discretionary accounts per the following:
 - Base Amount: a base amount of at most \$1,500 for each *eligible faculty member*(see below)
 - Variable Amount: the remaining amount after the base is deducted, if any, *will be divided among all eligible faculty members (see below), proportional to the ICR generated by them* for the previous budget year (July 1-June 30).

Eligibility Rules:

Base Amount: Faculty are eligible to receive the base provided that they have voted on at least 90% of **HR appointments** of the Department of Electrical Engineering over the period (previous AY), as determined by department records.

HR appointments include (a) Promotion and Tenure, (b) new faculty appointments (all TT, research faculty, WoT, lecturer, adjunct, affiliate, Visiting Professor and Visiting Lecturer faculty appointments). Based on the minutes of EE ExCom meeting on February 3, 2011, faculty can vote absentee if they cannot vote in person.

2. Base Amount: In case of a partial appointment during the period in question, the base amount will be pro-rated according to the fraction of the EE appointment. All tenure track, WoT, research faculty and lecturers are eligible for this component. In case of a partial appointment during the period in question, the amount will be pro-rated according to the fraction of the EE appointment.

- Currently, the percentage of appointments is as follows
 - TT appointments: 100%, 66.6%, 33.3% and 0%.
 - Research faculty appointments: 0 - 100%
 - Lecturer appointments: 0% -100%
 - APL WOTs: only for 1 academic quarter which correspond to 33.3% over an academic year

Notes: Tenure Track Faculty on sabbatical, unpaid leaves or partial leaves are entitled to the Variable Amount per the rules above. According to University rules, they are ineligible to vote on HR appointments; therefore, they are not eligible for the Base Amount. Faculty on **partial leave and are paid 50% or more** by the University can vote on HR appointments, and they are eligible for the Base Amount. Those employed less than 50% are not eligible to vote on HR appointments; therefore, they are not eligible for the Base Amount.

3. 10-Year Review. We received feedback from Graduate School, saying that Tom Daniel and Julia Parrish are usually not available. The EE ExCom added two internal committee members to the list, Adam Bruckner (AA) and Werner Stuetzle (Statistics). The list was sent to the Dean for his input. Additionally, we need to add industry members to the list.

4. Search for the junior molecular engineering position. The Search is based on a new faculty line from the Dean. EE will not get the line until the new faculty arrives. The Search has been on with Lih Lin Chairing the Search Committee. However, recently, the Dean expressed a concern that if the State announced budget cut is steep, he may not be able to provide the new faculty line. Thus, the EE ExCom recommends that the search slow down; offers shall not be made until towards the end of the spring quarter 2011.